

**Attachment A**

**Institutional Application Form**

Thank you for participating in the Graduate Scholarships for Professionals Activity (GSP).

Please fill out this form (preferably type) to be considered for the Graduate Scholarships for Professionals. The Home Institution must submit this application form along with all required application materials via email to: moheusaid2017@gmail.com

**Application Deadline: Sunday, April 9, 2017**

**I. Institutional Information**

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| **Institution:** |
| **Head of the Institution:** |
| **Scholarships Requested(#):**  Master’s Degree in the U.S \_\_\_  Master’s Degree at U.S. Educational Institution in Egypt \_\_\_  Post -Doctoral Program \_\_\_  Semester Long Professional Training Program \_\_\_ |
| **Previous scholarships received and undertaken under the Cairo Initiative Scholarship program (#):**  \_\_\_\_ Post-Doctorates  \_\_\_\_ Master’s Degrees  \_\_\_\_ PhDs |
| **How did the returning scholarship recipients under the Cairo Initiative Scholarship program impact the institution? Was this impact reported to the Ministry of Higher Education?** |

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| **Overall goals and priorities of the Institution:** |
| **Critical challenges facing the Institution and the institution vision to address these challenges:** |

**II. Skill/Training Needs**

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| **List critical needs/gaps in terms of staff competencies (i.e. what skills are lacking) by office:** | | |
| **Critical needs/skills best fulfilled by Master’s degree:** | | |
| Skill to be Acquired | MA Concentration | # of Staff |
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| **Critical needs/skills best fulfilled by 6-month Post-Doctorate in US:** | | |
| Skill to be Acquired | Subject of Post-Doc Research | # of Staff |
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| **Critical needs/skills best fulfilled by a Semester Long Professional Training Program:** | | |
| Skill to be Acquired | Course Concentration | # of Staff |
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| **Steps undertaken to ensure that women receive an equitable portion of the scholarships:** | | |
| **Steps undertaken for including persons with disabilities:** | | |
| **Steps undertaken to ensure that the Graduate Scholarships for Professionals Activity is broadly advertised within the institution (Please attach a copy of the internal advertisement):** | | |
| **Please explain the selection process for the candidates and how the evaluation criteria (attachment D) were used to evaluate their applications(Please attach the evaluation results for each of the candidates):** | | |

**III. Reintegration Plan**

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| **Going Back to the Same Position: If the scholarship recipients will return to the same positions in their offices, what do you expect them to do differently or better as the result of their new skills/training?**  **Will they be expected to make any improvements in how their office operates, in its procedures? If so, explain:** |
| **Going to a New Position: If you expect any of the scholarship recipients to return to different positions from the ones they are presently holding, explain what the new position(s) is and how they should be better qualified to assume it:** |
| **Collaborating with other Scholarship Recipients in the institution: Does the institution expect the scholarship recipients to collaborate amongst themselves so that as a group, they may have greater impact as agents of change and in improving the work of the institution?**  **If so, please explain, including what the institution will do to ensure such collaboration:** |
| **Training of Colleagues: When the scholarship recipients return from training in the U.S., does the institution expect them to pass on the benefits of their training to others in their office? If so, explain what steps the institution plans to take to ensure that such training takes place:** |
| **Is there a designated point of contact who will be in charge of monitoring the scholarship recipients’ reintegration plans? If yes, please mention name, title and contact info:** |

**Head of Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_